

**COUNTY OF ERIE
DEPARTMENT OF ENVIRONMENT & PLANNING
DIVISION OF SEWERAGE MANAGEMENT**

**** MEMORANDUM ****

FROM: David C. Millar, P.E., ASST. DEPUTY COMMISSIONER *mas*
TO: BOARD OF MANAGERS ERIE COUNTY SEWER DISTRICT NO. 3
DATE: February 26, 2016
RE: Erie County Sewer District No. 3
Flow Monitoring & I/I Quantification Project

Enclosed for the Board's approval is a resolution from the Division of Sewerage Management (DSM) recommending the award of an agreement with Arcadis of New York, Inc. to provide engineering services associated with the above noted project.

The Division of Sewerage Management received and reviewed six (6) proposals for the open solicitation of the above noted project. The review committee ranked the proposals using a consistent scoring matrix. Based upon the scoring Arcadis received the top rating of the respondent. Therefore, the proposal review committee recommends that Arcadis be retained to complete this project. The total amount to complete this contract is not to exceed \$180,000.00. Please note that this total consists of \$100,000 in grant monies from the State of New York and the balance will be locally funded.

Should you require anything further on this matter, please let me know.

Encl.

cc: J. Fiegl/M.Salah/3.3.2 Flow Monitoring

*EMAIL/
PHONE POLL TO AWARD
FLOW MONITORING & I/I QUANT. PEST
TO ARCADIS*

ACTION: APPROVED 8-0

DATE: FEB. 29, 2016

David C. Millar

SEC. 03 BOM

*Item
5(a)*

**RESOLUTION
BOARD OF MANAGERS
ERIE COUNTY SEWER DISTRICT NO. 3**

WHEREAS, the County of Erie advertised for and received responses to a Request for Proposals from consulting firms to perform professional services associated with the Erie County Sewer District No. 3 – Flow Monitoring and I/I Quantification Project; and

WHEREAS, a review committee was established to evaluate all responses to the County's Request for Proposals, using a consistent scoring matrix; and

WHEREAS, the proposal review committee recommends Arcadis of New York, Inc. (Arcadis) to complete the requested consulting services; and

WHEREAS, the County of Erie is bound to fulfill the terms of New York State Department of Environment and Planning State Discharge Pollutant Elimination System Permit NY0095401, including the preparation of and I/I Analysis and ultimately a Sewer System Evaluation Survey; and

WHEREAS, the total amount of this project is not to exceed \$180,000; and

WHEREAS, Erie County Sewer District No. 3 has received a New York State Grant in the total amount of \$100,000.00 to partially fund this project; and

WHEREAS, Erie County Sewer District No. 3 will provide the balance of \$80,000 from the 2016 professional services account.

NOW, THEREFORE, BE IT,

RESOLVED, that Arcadis be retained to perform professional services associated with construction inspection for the Division of Sewerage Management; and be it further

RESOLVED, that the ECSD No. 3 Board of Managers recommends the award of an Agreement Arcadis of New York, Inc. (Arcadis), 50 Fountain Plaza, Suite 600, Buffalo, New York 14202 for professional services associated with the Erie County Sewer District No. 3 – Flow Monitoring and I/I Quantification Project in an amount not to exceed \$180,000.00 and be it further

RESOLVED, that this project be funded from the ECSD No. 3 Professional Services Account and the \$100,000 New York State Grant No. 51720.

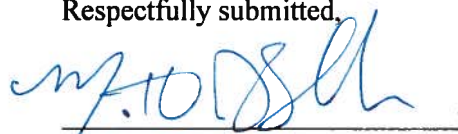
Moved by: _____

Seconded by: _____

Approved/Disapproved: _____

Date: _____

Respectfully submitted,



Matt A. Salah, P.E.
Sr. Coord. Sewer Construction Projects